

Mission: *Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.*

Board of Trustees Monthly Meeting Minutes

Monday, April 28, 2025 7:00 pm

Submitted by Charlene Chapman, Secretary

Attendees: Meh Alam (remote) Charlene Chapman (remote), Suzanne Cruit, Bernadette Daniel, Nancy Mott, Elsa Rapp, Pat Scanlon, Liz Romaine, Sandra Samuel

04.28.25 Board Meeting

Nancy opened the meeting at 7:05 pm and Charlene took attendance

The **Minutes Board Meeting 03.24.25** were approved following a motion by Pat and second by Elsa

Report Highlights, Q&A

President's Report - Nancy noted there are 4 applicants for the 2 open Board positions, she wants to vote at the May meeting and have the new Board members attend the June meeting. She stressed the need for sign ups for the upcoming events and asked for ideas about fundraising.

Treasurer's Report - Pat reviewed the financial report and asked for help to enter Delco Gives receipts into the database

Marketing/Public Relations Report - Suzanne reiterated the need for sign ups and fundraising ideas

Development/Fundraising Event Mgt Committee - no report

Governance Report - no report

Book Sale Report - Charlene mentioned the April 26-28th book sale went well, very preliminary proceeds were estimated around \$40,000

Director's Report - Sandra offered that ongoing sustainability are evident and a chair yoga class is in the works

Old Business - Charlene discussed the ongoing efforts for the May 8th celebration, noting the original budget that reflected a large expense has been greatly reduced by securing donations.

New Business - Charlene covered the Book Sale Update in earlier discussion

Upcoming Dates of Importance:

- a. May 8 - Book Sale Celebration
- b. May 19 - Board Meeting
- c. June 23 - Board Meeting

Nancy Adjourned the meeting at 7:45 p.m. following a motion by Pat and second by Elsa