



Mission: *Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.*

Board of Trustees Monthly Meeting Minutes

Monday, August 28, 2023 7:00 pm

Attendees: Sandra Samuel, Nancy Mott, Cynthia Sikaras, Bernadette Daniel, Tu Packard (remote), Suzanne Cruitt, Scott Davidson, Stephanie Sher, Pat Scanlon, Charlene Chapman, Lisa Gelman and guest, Anny Laepple

Sandra introduced Guest Anny Laepple, Asst. Director of Library Services, District Consultant, Delaware County Libraries (DCL). Anny discussed the relationship between Delaware County libraries and the branches. She also addressed the best practices of a Library Board of Trustees. Anny discussed required attendance at bi-monthly DCL meetings and board training sessions (a November trustee training session is slated). Anny answered a question regarding material "reconsideration" management.

A motion was made by Cynthia and seconded by Stephanie to approve the minutes of the 6/26/23 Board of Trustees meeting minutes with the correction of three names - Samuel, Daniel and Sikaras. The motion was carried without objection.

The Consent Agenda was approved without objection following a motion by Charlene and second from Scott.

Each report author was given time to bring attention to an important aspect of their report

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| i. | President's Report - nothing additional | Nancy Mott |
| ii. | Treasurer's Report - clarification of cash balance | Bernadette Daniel |
| iii. | Development Report - requested businesses to be contacted as potential sponsors | Cynthia Sikaras |
| iv. | Marketing/Public Relations Report - asked for signups for 9/23/23 UP Community Day | Suzanne Cruitt |
| v. | Governance Report - presented electronic production plan for the purpose of information sharing | Tu Packard |
| vi. | DCLB Report - nothing additional | Pat Scanlon |
| vii. | Director's Report - clarification of report data | Sandra Samuel |

Old Business - Scott reported receiving an additional \$100 for the Sizzler event

New Business

- a. Cynthia will attend the Oct. 19th meeting of DCLB, a volunteer is needed for 12/21

Upcoming Dates of Importance:

- a. Sept. 9 EcoFest Heritage Park and Multicultural Fest Veterans Square
- b. Sept. 23 Teacher Book Sale
10 a.m. UP Community Day, Rose Tree Park
- c. Sept. 25 Board Meeting
- d. Sept. 26 Iron Hill 20%
- e. Oct. 21-23 Book Sale
- f. Oct. 23 Board Meeting
- g. Oct. 24 Iron Hill 20%
- h. Oct. 26 Gothic Media Book Talk
- i. Oct. 28 Halloween post-parade party on the porch
- j. Nov. 8 Bruce Mowday Writers Talk
- k. Nov. 27 Board Meeting

Having received a motion from Scott, seconded by Bernadette to adjourn the meeting, Nancy adjourned the meeting at 8:20 pm.