



Mission: *Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.*

Board of Trustees Monthly Meeting Minutes

Monday, September 23, 2024 7:00 pm

Attendees: Meh Alam, Charlene Chapman, Suzanne Cruit, Bernadette Daniel, Pamela Lashbrook, Nancy Mott, Pat Scanlon, Stephanie Sher (remote), Elsa Rapp Woodfin, liaisons Lisa Gelman and Marsha Peterson

Nancy opened the meeting at 7:01 pm and attendance was recorded

Governance chair, Stephanie nominated Suzanne Cruit for the open position of Vice President, the nomination was seconded by Bernadette and Suzanne was elected unanimously

Suzanne moved to approved the August 28, 2024 meeting minutes, second by Stephanie Sher, the motion passed unanimously

Committee Report Highlights

- a. Nancy highlighted the new Board members and committee structures and called for signups for the upcoming Fall events.
- b. Pat discussed the Financial Statements and was asked to clarify the way the Fisher Grant was accounted for on the ledger. It was suggested that it appear with Endowments not in Book Sale proceeds.
- c. Suzanne reported a good turnout of people at the UP Community Day and advertising efforts for upcoming events
- d. Nancy introduced Meh and Pamela as co-leaders for the Development/Fundraising Event Management Committee and highlighted their efforts of concentration on sponsorships
- e. Stephanie mentioned the activities around recruitment and orientation of the three new board members.
- f. Charlene highlighted the successful Teachers sale and efforts for the Fall Book Sale
- g. No Director's Report or discussion

Old Business: Use of the firehouse for Beef, Beer and Boogie needs to solidified

New Business: Lisa and Marsha offered insights about Township and Borough applications and budgeting noting both entities are possibly facing constraints

Upcoming Dates of Importance

- a. September 28 - Eco Fest
- b. October 6 – State Street Festival
- c. October 17 - Delco Library Meeting
- d. October 19-21 - Fall Book Sale
- e. October 26 – Halloween Parade and Porch Party
- f. October 28 - Board Meeting
- g. November 25 - Board Meeting

Nancy adjourned the meeting at 8 p.m. following a motion by Charlene and second by Elsa.