

MUPFL Board of Trustees Minutes for 08/26/2024 Meeting

The Meeting was called to order at 7 pm with Suzanne, Pat, Nancy, and Sandra. Stephanie attended virtually. Lisa was also virtual. Bernadette and Charlene were absent.

A motion to approve the minutes for the 06/24/2024 Board Meeting with a first motion by Pat and seconded by Suzanne.

1. Action Item

Stephanie presented an Action Item for the review of three new members: Elsa Rapp Woodfin, Meherun Alam, and Pamela Lashbrook. All were unanimously approved.

2. Report Highlights

- a. President report – Check out the listed links of eco-friendly items for the purpose of our upcoming events. Sandra will review and send some key items to Suzanne and Nancy. Scott will be contacted about ordering bags for sale, like last year.
 - i. The 3 selected trustees will receive a letter welcoming them and inviting them to an informal orientation/meet & greet the week of Sept. 9th.
 - ii. Nancy shared the news that Cynthia would be leaving the Board. We hope to encourage her participation in future events and/or committees.
 - b. Treasurer report – Pat hopes to focus on different areas of the budget with each monthly report. Pat looked at the various raffles, their costs, and proceeds. Results demonstrated benefits to holding raffles as they encompassed 24% of our community gifts. Discussion included stopping the monthly raffles after October, and revisit in the spring.
 - c. Marketing/PR – Suzanne posted a calendar of events through the end of October. The calendar includes the dates and the sign-up sheets for specific duties and attendance. It will get updated as needed. Porchfest on September 21st and the MAC at the library event on September 19th were newly added.
 - d. Governance – Stephanie led the organization in reviewing the board applicants and setting up the interviews. An orientation will be set up for the 2nd week of September and the new members will receive a welcome letter with the date of our September meeting. The By-laws are being reviewed for the next Governance Meeting.
 - i. An additional consideration was suggested by Sandra to re-visit the section of the HR manual related to COVID, and specifically handling of illness due to COVID and work attendance.
 - e. Director Report – A comment was made about the large number of volunteer hours and questioned if these hours included the book sale sorters. Sandra explained that all the volunteers go through screening and there is a check in process. These are the largest or one of the largest numbers of volunteer hours in the county. There are several dedicated volunteers for shelving specific to certain areas of the library. It was suggested that other jobs could be offered to the volunteers when their usual section is not needed.
3. Delco Library Monthly meeting – Pat attended the August meeting and shared that the Glenolden Library is no longer able to fully function and unable to meet the state requirements. Since they are no longer operating, their designated funds will be distributed among the other 25 libraries.

The meeting was adjourned at 8:05 pm.

Submitted by N.Mott