



Board of Trustees
1 East Front Street
Media, PA
19063

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

Board of Trustees Monthly Meeting Minutes

Monday, April 27, 2026 7:00 pm

Submitted by Meh Alam

Attendees: Sandra, Pat, Elsa, Stacy, Suzanne C, Suzanne S, Nancy, Marsha, Lindsay, Bernadette, Meh

Nancy opened the meeting at 7:00 pm and Stacy took attendance. The March 2026 Board Meeting Minutes were approved following a motion by Elsa and seconded by Suzanne.

President's Report/Governance Report – Nancy Mott

- Delco Gives - Webinar available on April 27.
- Grand Opening: May 6 at Dining Under the Stars.
- Closing Ceremony: May 7 at WSFS Sportsplex, 5–8 PM.
- Trustees are encouraged to attend.
- Board Recruitment: Two candidates identified so far for open Board positions.
- Nancy will need 2–3 volunteers to assist with interviews.
- Officer Roles: Two officer positions opening in June: Secretary and Vice President.
- Volunteers needed for the Media 5-Miler on Friday, June 12, 6–8 PM.

Treasurer's Report – Pat Scanlon

- Key financials are reflected in the latest financial statement.

Marketing Report – Suzanne Cruit

- DUTS August 19th – Combine w. Book Sale Committee to coordinate who will be attending. Nancy will come back to this group on what help is needed for participation from the board
- Opportunity to join the Community Day for Upper Providence: September 19th

Development Report – Lindsay Devine/Stacy Beller

- Line Dancing Event was a success! Approximately 60 attendees participated.
- No expenses incurred; higher ticket pricing and a sponsor fully covered costs.
- Total revenue: \$1,575.

- Experienced some issues with Venmo during payment processing.
- Bollywood Dance Night is currently on hold due to cost concerns.
- Additional event ideas discussed
 - Belly dancing
 - Cultural night at the Library
- The Community Center remains available for a weeknight event if needed.

Book Sale – Elsa Woodfin

- New shelving proved very helpful for organizing and displaying inventory.
- The Spring Book Sale exceeded Fall revenue by \$2.8K.
- Total revenue: \$43,821 — a new record.
- Delco Gives Clipboards were helpful and improved the name collection process.
- Team experienced intermittent issues with the Venmo QR code, which did not always function properly.
- There was some discussion to analyze revenue from “specials” vs. regular-priced items to better understand sales drivers.

Director’s Report – Sandra Samuel

- Provided financials from Line Event: Total Collected = \$2148; Raffle: \$250
- Spring Appeals have raised \$17,000 already
- Library Circulation is still holding steady

Old Business– All

- Delco Gives:
- Offline Donations Window: Donations made April 1 – May 11 count as offline donations, and headcount is important for reporting.
- Appeals & Book Sale Contributions:
 - 118 names collected from appeal-letter checks.
 - 113 book sale sheets submitted, including 15 name sheets, totaling approximately 1,695 entries.
 - Last year’s reported total was 400, showing a significant increase.
- Pat is compiling all names into a spreadsheet and removing duplicates.
- Participation & Sponsorship:
 - 310 organizations are participating this year — more than last year.
 - There are also more sponsors this year.
- Mary will bring forward the question of how donors can give to the library through Delco Gives to the UP Committee.
- Sandra will post a Facebook update with the donation link.

Upcoming Dates of Importance:

- May 18, 2026 - Board Meeting
- June 22, 2026 - Board Meeting
- August 24, 2026 - Board Meeting

7. Adjournment

Nancy Mott

Nancy Adjourned the meeting at 8:00 - p.m. following a motion by Elsa and second by Pat