



Board of Trustees
1 East Front Street
Media, PA
19063

Mission: *Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.*

Board of Trustees Monthly Meeting Minutes

Monday, March 23, 2026 7:00 pm

Submitted by Stacy Beller

Attendees: Sandra, Pat, Elsa, Stacy, Suzanne C, Suzanne S, Nancy, Liz, Lindsay, Bernadette

Nancy opened the meeting at 7:00 pm and Stacy took attendance. The February 2026 Board Meeting Minutes were approved following a motion by Elsa and seconded by Suzanne.

President's Report/Governance Report – Nancy Mott

- Stephanie needed to step down from the Board.
- Nancy put governance things in her report.
- Governance members approved the evaluation and 2026 goals. Full evaluation will be posted on share drive.
- Seeking new board members. Two people so far are interested. Will collect individuals and interviews in late April. Will need volunteers at that time to participate in the interviews. Any people who are interested can send files to them. Copies of these files are in the March 23 folder.
- Bernadette will be leaving.
- Suzanne C. will be staying but does not want to continue to be vice-president.
- Meh will finish her term through May and then will be leaving.
- There will be total of three open positions and the board needs a minimum of seven people so at most need two additional people.
- No emails needed for Delco Gives: need only a unique name and donor amount. Advantage to having emails is that Delco Gives can send thank you. Donor sheets need to be kept as our record for an potential audit.
- Coordinator for Delco Gives is interested in highlighting the book sale on the Delco Gives website.

Treasurer's Report – Pat Scanlon

- Category of community gifts \$202 - all raffle tickets. We can think about baskets for the fall, but do not want to interfere with children's raffle from library in the summer. About \$500 total for the pie, winter and holiday raffle. Please refer to full Treasurer's report in case of questions.

Marketing Report – Suzanne Cruit

- Please review task list to sign up to volunteer for Country Line Dancing Night 4/10.
- Delco gives Ending Celebration: Thursday, May 7th 5 to 8pm
- Media 5 Miler - June 12th. Sign up individually and say you will be part of The Media-Upper Providence Library group.
- The 2026 calendar is posted here for Board members to sign up for volunteer opportunities.

Development Report – Lindsay Devine/Stacy Beller

- Jackson Street Steaks is sponsoring country line dance for \$500
- Have sold about 35 tickets total between eventbrite and library sales.
- Raffle items “basket of cheer” (wine, wine glasses, charms, opener) and Kids fun basket (Harmony kids, Scooped gift card, Media Theatre tickets)
- Will have to pay \$400 for Media Community Center for a weekend Bollywood Family Friendly event so we may have to re-think this as a fundraiser idea.

Book Sale – Elsa Woodfin

- 124 teachers from Title 1 schools registered for the Sale. Each got a voucher for \$100 worth of books and other items. There is no information yet about how many teachers came but in the fall there were over 80 who attended the sale. Volunteers did a great job and everything went very smoothly.
- Pat mentioned how great the new shelves are and they are holding many more books.
- Pre-sale meeting 3/19 and reviewed with volunteers how to collect information for Delco Gives.
- Brief training on the pay devices on 4/9 3:00-3:30 and 6:30-7pm and can answer questions about Delco Gives.

Director’s Report – Sandra Samuel

- Will keep pushing Line Dance fundraiser in Facebook and April newsletter
- Spring appeal newsletter will be going out to over 5,000 people with Book sale and Delco Gives information.
- Circulation is going up for juvenile print from 8963 in January/February 2025 and 9163 for this same time period in January/February 2026. Not as high in picture books as neighboring libraries. Looking to an overall review of the children’s programs and after that evaluation what’s needed/what improvements can be made could lead to physical changes in the children’s library.

Old Business– All

- Everyone should sign up and attend Country Line Dance event 4/10
- Volunteer for the Library Book Sale

Upcoming Dates of Importance:

- April 10, 2026 - Country Line Dance Spring Fundraising Event at Community Center
- April 27, 2026 - Board Meeting
- May 18, 2026 - Board Meeting
- June 22, 2026 - Board Meeting
- August 24, 2026 - Board Meeting

7. Adjournment

Nancy Mott

Nancy Adjourned the meeting at 7:45 - p.m. following a motion by Suzanne C. and second by Suzanne S.