



THE SISTERS OF ST. FRANCIS OF PHILADELPHIA



JOIN OUR FRANCISCAN CHARISM MINISTRIES AS
YOUNG ADULT OUTREACH COORDINATOR
Our Lady of Angels Convent, Aston, PA.

Position Description

The Young Adult Outreach Coordinator collaborates in developing and implementing ways to invite, accompany, and empower young adults in engaging Franciscan spirituality and values towards personal growth and social transformation. The coordinator supports mutual, intergenerational relationships among young adults, sisters, and companions as part of the Sisters of St. Francis of Philadelphia's charism ministries team.

- Collaborates with the Charism Engagement Minister, the Director of Franciscan Companions in Mission, and others to develop and implement creative young adult engagement initiatives expressing our Franciscan charism, spirituality, and values in response to contemporary needs; includes reimagining our previous Franciscan Volunteers program around the values of integral ecology (integrating sustainable lifestyles, service, and advocacy for eco-justice), intentional community, and contemplative action in the Franciscan spiritual tradition.
- Coordinates efforts to build relationships with and among young adults through in-person events and activities, social media, and virtual programs. Maintains regular communications with existing and new young adult participants.
- Becomes and/or stays informed of current trends related to young adult ministry, faith-based service intentional communities, integral ecology, environmental racism and anti-racism, and the contemporary Franciscan movement's response to these needs.
- Collaborates with the Charism Engagement Minister in networking with related organizations such as Franciscan Intentional Community Network, Franciscan Service Network, Catholic Climate Covenant, Franciscan Federation, Catholic Volunteer Network and local community partners to deepen relationships, exchange ideas, broaden perspectives, and explore opportunities for collaboration.

Qualifications

- Experience working with young adults and/or service as a volunteer in a faith-based program (such as Franciscan Volunteers, Franciscan Mission Service, JVC, etc.)
- Associate or bachelor's degree OR relevant work experience.
- Basic understanding of theology and Catholic Social Teaching; experience with and/or interest in Franciscan spirituality and tradition.
- Effective interpersonal and collaborative skills, including a welcoming and inclusive manner in relating with others; treats all persons with dignity and respect.

- Strong oral and written communication skills, including using social media platforms; competent in using Microsoft Office and Zoom.
- Ability to work both independently and collaboratively; has leadership potential, including creativity, organizational skills, intercultural competencies, and/or critical thinking.
- Can be flexible with work schedule, including working some evenings and weekends during young adult-related events/activities. Position may be full or part-time, with some remote work negotiable.
- Current driver's license: is willing and able to drive and/or travel to attend work-related meetings and events.

Don't meet every single requirement? The Sisters of St. Francis of Philadelphia are dedicated to building a diverse, inclusive, and authentic workplace, so if you are excited about this role but your past experience does not align perfectly with every single qualification in the job description, we encourage you to apply anyway. You may just be the right candidate for this or other roles.

The Sisters of St. Francis of Philadelphia are a community of Catholic women who commit their lives to God as followers of Sts. Francis and Clare. We strive to live in loving relationship and service with all people and creation. We are dedicated to bringing hope and joy to those in need by promoting justice and peace with emphasis on human rights and environmental concerns in our daily encounters. Our congregational offices are in Aston, PA, located between Philadelphia and Wilmington, DE. We live and serve in a variety of ministries, primarily on the east and west coasts of the U.S. Learn more about us at www.osfphila.org.

The Sisters of St. Francis offer competitive pay, excellent FT and PT benefits (PTO, medical plan, dental plan, life insurance, voluntary STD, retirement plan, etc.), and a collaborative and rewarding environment that is employee focused. Interested candidates can email their resume and a cover letter to hr@osfphila.org.

